

In the presence of

H.E. Dr. Mohamed bin Mubarak Bin Daina
Minister of Oil and Environment
Special Envoy for Climate Affairs
Kingdom of Bahrain

maint@on

7TH INTERNATIONAL MAINTENANCE,
RELIABILITY, AND ASSET MANAGEMENT
CONFERENCE & EXHIBITION

EXHIBITORS MANUAL



13-16 OCTOBER

2024

📍 Exhibition World Bahrain

www.maintcon.org

BUILDING RESILIENCE IN ASSETS FOR SUSTAINABLE TOMORROW

Organized by:



BAHRAIN
SOCIETY OF
ENGINEERS

Supported by:



GFMAM
Global Forum on Maintenance
& Asset Management



EXHIBITION OPERATING HOURS

- 13th October 2024, 6:00 PM to 9:00 PM.
- 14th October 2024, 9:00 AM to 4:00 PM.
- 15th October 2024, 9:00 AM to 4:00 PM.
- 16th October 2024, 9:00 AM to 2:00 PM.

GENERAL INSTRUCTIONS

1. Time allotted for Construction, Dismantling of Exhibition booths/stands

- During construction, the exhibition hall will be open to exhibitors daily from 06:00 AM to 12:00 AM
- Exhibitors building their stands may occupy the space from 06:00 AM to 12:00 AM, Thursday, 10th October 2024.
- Exhibitors using Organizers Stand-fitting Service may occupy their stands from 10:00 AM on Friday, 11th October 2024.
- All stands must complete their construction on or before 6:00 PM on Saturday, 12th October 2024 and exhibitors should display their materials before 10:00 AM on Sunday, 13th October 2024.
- Dismantling of the exhibition booths starts from 3:00 PM onwards on Wednesday, 16th October 2023 until 6:00 PM of Thursday, 17th October 2024.
- Exhibitors must clear all items in the exhibition stands after completion of the exhibition.
- Exhibitors are not allowed to use any hanging structure from the roof as part of the stand.
- No display materials should be placed outside the exhibitor's allocated area.
- The conference organizers shall not be held liable for any damages / loss of items in the exhibitors' booths. Exhibitors are responsible for securing their belongings.

2. Allocation of Space

The Organizers reserve the right to alter the layout of the exhibition in any respect and at any time, on the provision that the Organizers will adjust the cost of the space of any one or more Exhibitors whose stand area is affected by such an alteration. However, the Organizers will not be liable to make any further payment or compensation and the Exhibitors will not be entitled to withdraw from their contracts because of such layout changes.

3. Cancellation

- a. All requests for cancellation must be made in writing to the organizers.
- b. In the event of the Organizers agreeing to any request to cancel participation and for release from the contract, the Exhibitor will be liable for all, or part, of the cost stated in the contract in accordance with the cancellation policy stated in the conference brochure.

4. Exhibition Stand Construction - Ceiling Material

Totally enclosed ceilings are strictly prohibited – they must have an open space of over 50% of the total stand area to ensure fire prevention safety.

Ceiling materials of stands must be of a fabric material, which should be fire retardant. The fabric must be of a sufficiently low density that it allows the free flow of water through it and does not impede the actions of the sprinkler system i.e.: a “mesh” or “weave” material that is no denser than 50% must be used.

All stands with ceilings will need to provide fire extinguishers on the ground floor to compliment.

All Exhibitors are required to submit the stand design for organizers approval no later than 1st September 2024.

The Organizers have the right to reject any stand plan deemed to be:

- a. Structurally unsafe
- b. Does not conform to the specifications listed in the manual
- c. Causing obstruction to neighbouring stands

5. Island Stands

If you have booked an Island Stand, this will be an area on the show floor with aisles around it, hence it is important to ensure that your stand designers are fully aware of the build guidelines.

Only 50% of an Island Stand can be blocked. For example, if the area you have booked measures 3m x 5m, at the edge of the 5m side, you may only block 2.5 m and on the edge of the 3m side you may only block 1.5m. The same rule applies to all four sides of your stand.

Be advised that designs submitted by exhibitors or their contractors, which does not conform to the guidelines set above, will not be approved.

Height of the stand is maximum of 4m

6. Fire Exits

Fire exits must be kept clear of obstructions at all times both inside the halls and outside. Any items found blocking a fire exit will be deemed as rubbish and will be disposed of without notice.

7. Maintenance of Exhibition Stand

Maintenance work will not be permitted on stands during the Exhibition open hours. Should you require any maintenance work on your stand during the Exhibition open days, please contact the Exhibition reception at exhibition hall to arrange access after the Exhibition closes, this request must be submitted to the Organizers Office before 4:00PM on the day access is required.

Please note that access will be provided for 1 hour only after show closes, and access to the halls will be possible 45 minutes before the show opens, if you wish to access the halls before show opens please ensure to submit your request the day before access is required.

8. Safety, Liabilities and Limitations

- a. The Organizers are not responsible for the safety & security of articles of any kind brought into the exhibition venue Exhibitor's exhibits and property have been removed from the venue.
- b. The Exhibitor hereby indemnifies the Organizers against any liability, claim, demand, costs, charges or expenses arising as a result of any act, omission, negligence or anything done or omitted by the Exhibitor or any of his agents or any other person or persons under the direction of the Exhibitor.
- c. Exhibitors undertake to acknowledge that they are participating on their own free will and decision and the contract entails no promise, oral or written, from the Organizers as to the amount or level of business from the exhibition and/or its success.
- d. This contract limits the liability of the Organizers and their authorized Agent only to terms as outlined in this contract to the value of the dues & charges contracted for.

9. Force Majeure

- a. In the event of the exhibition premises or any part or stand thereof or any facility or service appertaining to the exhibition being unavailable as a result of fire, flood, tempest or any other cause, or as a result of government intervention, strike, lock outs, labour dispute, riot or any other event or agency over which the Organizers have no control, or should the Organizers decide that owing to any such cause or event it is necessary or advisable to cancel, postpone or re-site the exhibition, the Organizers shall not be liable to indemnify or reimburse the Exhibitor in respect of any damage or loss, direct or indirect arising as a result thereof.
- b. In case of premature closure or abandonment of the exhibition, the Organizers shall be entitled to deduct all sums paid by the Exhibitors or such part thereof found justified by the Organizer for incurred expenses.

10. Jurisdiction

These Terms and Conditions shall be construed and governed in accordance with the Laws of Bahrain. Nothing contained in this clause shall limit the rights of the Organizers to take any suit, action or legal proceeding arising under these terms against the other party in any other court of competent jurisdiction that the Organizers may choose to adjudicate.

11. Exhibition Space & Stand Fittings

- A. Exhibitors who opted for 'space only' will be given their respective marked space to construct their stands. High Voltage Power connection (Single Phase to 3 phase) will be available from the Stand fitting contractors at extra cost. Extra exhibition items, i.e., Furniture and Light Fittings, etc., are available for rent. Kindly contact the stand fittings contractor for the same
- B. Exhibitors who reserved their space with fittings will be entitled to the following:
 - 2.4m high anodized system post and beams (natural color) with off-white polykem infill panels.
 - Company fascia name in vinyl sticker cut out. (No company logo will be printed)
 - One 13Amp power socket
 - Two Tables (Counter & Round) and Three Chairs
 - Two spotlights to be installed behind fascia board as general lighting

- One Waste Paper basket
- The electrical power supply
- All exhibitors are requested to bring their adaptors to suit their equipment.

Official Stand Contractor

Future Exhibitions (Official Contractor)

Contact Person: **Mr. Haneefa A.M.**

P O Box 11368, Manama, Bahrain

Tel: +973 17 311212, Mob: +973 36004548

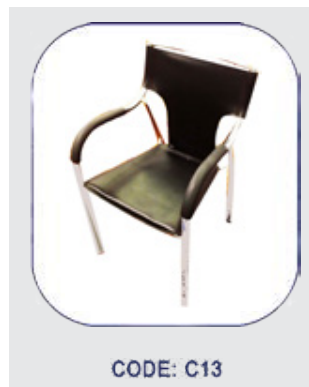
Fax: +973 17 311221

E-mail: projects@future-exhibitions.com



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Exhibitors who require additional stand fittings, shelves, display stand, lights etc. or additional construction services may contact the main stand fitting contractor for a quotation without obligation. The cost of custom made stand construction etc. must be settled directly with the contractor. List of additional items and cost will be available upon request from the stand fitting contractor.



Other Stand Building Contractors

Pico International (Bahrain)

Sufyan AlShafei
Project Executive
bh.pico.com/en/
Tel: +973 7707 7777, Mob: +973 3952 0954
Email: sufyan@picobahrain.com

Media solutions

Sajith Bose
Project Manager
Tel: +973 17217003 | +973 66339924
Email: sajith@mediasolutions.com.bh
www.mediasolutions.com.bh
Kingdom of Bahrain

atomHEART Publicity & Advertising

T S SRINATH
Office 27, Phoenicia Centre,
Osama Bin Zaid Avenue
Block 336, Adliya, Kingdom of Bahrain
M: +973 364 477 27
E: srinath@atomheartme.com

BCloud Advertising

Mr. Brilston Francis
Project Designer
Tel: +973 39 34 5125
Email: brilston@gmail.com,
bcloudstudio@gmail.com

Binyas Basheer

Managing Director
Tel: +973 39091091
E: binyas@musearthouse.net
www.musearthouse.net

Design Arabia

Mr. Georeg Manakkattu
Accounts Manager
Tel: +973 38905451, 17252881
Email: accounts@designarabia.bh

Printing Requirements

Printing Requirements Exhibitors who require designing and printing of flyers, rollups, brochures, and catalogues, Creating company profiles in videos format (2 minutes) please contact

BCloud Advertising

Mr. Brilston Francis
Project Designer
Tel: +973 39 34 5125
Email: brilston@gmail.com, bcloudstudio@gmail.com

Miracle

Mr. Joji Jacob
Client Service Executive - Prints
Tel: +973 33006778, 77080777
Email: jjacob@miracle.com.bh

National Images

Ms. Reena
Tel: +973 39874481, 17742544
Email: administration@nationalgroupbahrain.com

atomHEART Publicity & Advertising

T S SRINATH
Office 27, Phoenicia Centre,
Block 336, Adliya, Kingdom of Bahrain
M: +973 364 477 27
E: srinath@atomheartme.com

Ciro

Muhammad Mirash
Tel: +973 37740003
Email: mirash.m@cirobh.com

Media solutions

Sajith Bose
Project Manager
Tel: +973 17217003 | +973 66339924
Email: sajith@mediasolutions.com.bh
www.mediasolutions.com.bh
Kingdom of Bahrain

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Mega Digital Solutions W.L.L.

Mr. Clarene J Nazareth

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E: nitgulf@gmail.com

HILWAN

Mr. Melvin

M: +973 39453615

Email: hilwankoshi@gmail.com

Flowers / Plants

Exhibitors who wish to order floral decorations prior to the show should contact the contractor directly. The cost of floral decorations must be settled directly with the contractor on site.

Our official floral contractor is:

Carnival Flowers

Mr. Samuel Varghese

P O Box 22107, Kingdom of Bahrain

Mobile: +973 39846110

Email: samuelvarghese60@gmail.com

Rasha Flowers

George K

Mob: 39641175

Email: rashaflowersbh@gmail.com

Clearing Agent

Alliance Maritime Company WLL will assist the exhibitors with importing and exporting their exhibition materials and delivering them to the exhibition hall. They will also undertake door-to-door collection and delivery.

Alliance Maritime Company WLL

Saji John

Manager-Business Development

P.O. Box 15079, Manama, Kingdom of Bahrain

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Fax +973 13300399

Email :sajjohn@alliancemaritime.net

Website www.alliancemaritime.net

FLG - Freight & Logistics Global

Sreekumar M

Regional Manager - Bahrain

Manama, Kingdom of Bahrain

Cell +973 33349522 | Tel +973 17672666

Email : rm@flglobally.com

Website: www.flglobally.com

Travel Agency

Bahrain International Travel Group

M. Moizuddin Khan

Sr. Business Development Manager

Office No 13, Zamil Tower Manama Gate,

P.O. Box 1044, Manama, Kingdom of Bahrain.

Tel: +973 17223315

Mob: +973 39156472/39923335

E: bitsales@bahrainttravel.com.bh

Dadabhai Travel

Tony George

Tel:+973 17205248

Mob:+973 36443552

Email: tony@dadabhaitravel.com

Manama, Kingdom of Bahrain

Catering Suppliers



Mob: 66705973
Tel: +973 17715370



Just Perfect Restaurant and Cafe

Tel: +973 17552888
Villa 1145A, Road 5123,
Manama, Bahrain



Take Away

Mob: +973 33549106, 33549103, 33549102
Tel: (SEEF) +973 17566442 - 17566443
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Website: www.takeawaybh.com

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THE ART HOTEL AND RESORT

Fawzia Zubari **Aqeela Al Hayki**
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THE ROYAL SARAY RESORT

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www.royalsaray.com



MOVENPICK HOTEL BAHRAIN

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Sales Manager

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Mobile: +973 3829 7088
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Other Recommended Hotels



THE ONYX ARJAAN BY ROTANA

Ebrahim Salahaldin

Tel: +973 3222 2633

Email: ebrahim.salahaldin@rotana.com



HILTON BAHRAIN

REHANA ABDUL LATIF

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Building 4672, Road 2468, Block 324, Juffair, Manama, Bahrain

bahrain.hilton.com

hilton.com

<http://www.bahrain.hilton.com>



CROWNE PLAZA

Khulood Alghareeb

Sales Manager

P O Box - 5831, Manama, Kingdom of Bahrain

Tel: 00973 17531122, Fax: 00973 17530154

Mob: 00973 66706202

Web: www.crowneplazabahrain.com



THE DIPLOMAT RADISSON BLU HOTEL, RESIDENCE & SPA

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Sales Manager

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WYNDHAM GRAND, MANAMA

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FOUR STAR HOTELS



WYNDHAM GARDEN, JUFFAIR

Stephen J Daniel

Cluster Director of Sales & Marketing

Ramada Hotel & Suites by Wyndham Amwaj Islands, Wyndham Garden Manama
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Kingdom of Bahrain

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THE K HOTEL

Fadhel Rustam

Sales Manager

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RAMADA

Arif Sadekar

Sr. Sales Manager

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Al Seef, Kingdom of Bahrain

www.ramadaresortmanamaseef.com

Tel: +973 17104016, +973 38111250

Email: sales@ramadamanama-citycentre.com

Visa Requirement

VISA Eligibility Check

For a short-term visa, please visit Website <https://www.evisa.gov.bh/>

For further details about the Bahrain Visa, please contact:

Conference Secretariat

7th International Maintenance Reliability and
Asset Management Conference & Exhibition

Bahrain Society of Engineers
P.O.Box 835, Manama, Kingdom of Bahrain
Tel.: (+973) 17810733
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